

NOTICE OF MEETING

Meeting: CORPORATE OVERVIEW AND SCRUTINY PANEL

Date and Time: THURSDAY, 15 MARCH 2018, AT 9.30 AM*

Place: COMMITTEE ROOM 1, APPLETREE COURT,
LYNDHURST

Telephone enquiries to: Lyndhurst (023) 8028 5000
023 8028 5588 - ask for Andy Rogers
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PUBLIC PARTICIPATION:

*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Panel's terms of reference which are not on the public agenda; and/or
 - (b) on individual items on the public agenda, when the Chairman calls that item.
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.

Bob Jackson
Chief Executive

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www.newforest.gov.uk

This Agenda is also available on audio tape, in Braille, large print and digital format

AGENDA

Apologies

1. MINUTES

To confirm the minutes of the meeting held on 18 January 2018 as a correct record.

2. DECLARATIONS OF INTEREST

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. PUBLIC PARTICIPATION

To note any issues raised during the public participation period.

4. CORPORATE FRAMEWORK (Pages 1 - 4)

To note the arrangements for bringing forward service related strategies for submission to this Panel, for delivery of the corporate plan priorities.

5. WORK PROGRAMME (Pages 5 - 8)

- (a) To consider the Panel's future Work Programme, including any reviews of previous work undertaken; and
- (b) To receive any updates on Task and Finish Group work.
- (c) (i) To agree that the Terms of Reference of the Property Investment Task and Finish Group be amended as follows:

"To monitor work undertaken under the Commercial Property Investment Strategy and the Residential Property Investment Strategy."

- (ii) To consider any other related issues.

- (d) The following proposal was made by Cllr D Harrison at the Council meeting on 26 February 2018:-

"That this Authority, when sending out Council Tax bills, includes an invitation to residents living in Band H properties to pay a voluntary additional sum of £100, £250 or £500 which the Council will use to support programmes that maintain and improve public services, especially those that have most impact on the poorest, most vulnerable members of our community."

The Leader of the Council suggested that the matter be considered by a Task and Finish Group.

Accordingly, it is proposed that the issue be considered by the Council Tax Reduction Scheme Task and Finish Group, when it meets later in the year.

6. PORTFOLIO HOLDERS' UPDATES

An opportunity for the Portfolio Holders to provide an update to the Panel on any issues.

7. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

To: **Councillors:**

M A Steele (Chairman)
A K Penson (Vice-Chairman)
A R Alvey
W G Andrews
G C Beck

Councillors:

M J Kendal
Mrs A E McEvoy
A D O'Sullivan
D B Tipp
C A Wise

CORPORATE OVERVIEW & SCRUTINY PANEL – 15 MARCH 2018

CORPORATE FRAMEWORK (INCLUDING SERVICE STRATEGIES)

1. INTRODUCTION & PURPOSE

- 1.1 The Corporate Framework (Appendix 1) supports the Corporate Plan by articulating how the council's priorities are to be delivered through the strategies that will help support that delivery.
- 1.2 The framework demonstrates how the council intends to deliver positive outcomes to the community, together with a direction of travel for the organisation through a process which engages, encourages and monitors progress.
- 1.3 This report highlights the strategies that are relevant for the Corporate Overview and Scrutiny panel, and identifies the likely timetable for when each of these strategies will be presented.

2. STRATEGY TIMESCALES

- 2.1 The tables below note each strategy pertinent to this panel and the anticipated date on which they will be presented:

CORPORATE OVERVIEW & SCRUTINY PANEL

Strategy	Panel Update	Cabinet	Lead Officer
Local Economic Strategy	21 Jun	July	Andrew Smith
Financial Strategy			
Medium Term Financial Plan			
Investment Strategy			
Organisational Strategy	21 Jun	July	Bob Jackson
ICT Strategy	21 Jun	July	Rob Beere
People Strategy	21 Jun	July	Heleana Aylett
Accommodation Strategy	20 Sep	October	Andrew Smith
Procurement Strategy	21 Jun	July	Andrew Kinghorn
Customer Strategy	17 Jan '19	2019/20	Rebecca Drummond

ENVIRONMENT OVERVIEW & SCRUTINY PANEL

Strategy Update	Panel Update	Cabinet	Lead Officer
Local Plan	13 Sep	October	Louise Evans
Environmental Strategy	10 Jan '19	2019/20	Colin Read

COMMUNITY OVERVIEW & SCRUTINY PANEL

Strategy Update	Panel Update	Cabinet	Lead Officer
Housing Strategy	Sept	October	Grainne O'Rourke
Homelessness Strategy	Sept	October	Grainne O'Rourke
Community Strategy	15 Jan '19	2019/20	Rebecca Drummond

3. MONITORING OF PROGRESS

3.1 The strategies will be monitored for delivery through the corporate framework.

4. RECOMMENDATIONS

4.1 That the panel:

- a) Note the updates contained within this report.

For Further Information Please Contact:

Sheryl Parry
Business Improvement Project Manager –
Business Improvement & Customer Services
Tel: 023 8028 5588
Email: sheryl.parry@nfdc.gov.uk

Background Papers

Our corporate plan 2016-2020 Delivery Plan
Cabinet Report - February 2018



Our Vision is to secure a better future for the New Forest by:

Supporting local businesses to prosper for the benefit of the community
Assisting the wellbeing of those people who live and work within the district
Protecting the special and unique character of the New Forest

APPENDIX 1

Our Values

Our Priorities



Helping local business grow



More homes for local people



Protecting the local character of our place



Service outcomes for the community



Living within our means



Working with others to achieve more

Ambitious

Collaborative

Customer Focused

Financially Responsible

Innovative

Open

Proud

Our Community Strategies

Page 3

Local Plan

Local Economic Strategy

Housing Strategy

Environmental Strategy

Community Strategy

Our Financial and Organisational Strategies

Financial Strategy

Medium Term Financial Plan

Investment Strategy

Organisational Strategy

Customer Strategy

ICT Strategy

People Strategy

Procurement Strategy

Accommodation Strategy

Supporting Mechanisms

Service Plans & Budgets

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WORK PROGRAMME 2018/19

TASK AND FINISH GROUPS				
ITEM	OBJECTIVE	METHOD	TIMING	LEAD OFFICER
Citizens' Advice Bureau (CAB)	To agree new management arrangements and related issues; including Grant	Task and Finish Group meeting on 21 July, 29 November, and on further dates as required	Ongoing	Ryan Stevens
Customer Services Strategy	Progress report	Task and Finish Group	Ongoing	Rebecca Drummond
Democratic Engagement	To consider ways to enhance democratic engagement	Officer Report/Task and Finish Group	Ongoing – Next meets in Spring 2018	Rosemary Rutins
Property Investment Strategy		Task and Finish Group	Ongoing	Andrew Smith
Employee Owned Services (John Lewis Model)		Task and Finish Group	Terms of Reference to be agreed	
Economic Development Strategy		Officer Report	June Panel meeting	Matt Callaghan
Budget Task and Finish Group	To review the Council's future budget strategy	Task and Finish Group	To receive updates at the June 2018 meeting, on progress with the Group's recommendations which were submitted at January 2018 Panel meeting	Andy Rogers/ Alan Bethune/ Rebecca Drummond
Council Tax Reduction Task and Finish Group	To review the Council Tax Reduction Scheme for persons on low income and other exemptions	Task and Finish Group/	Annual	Ryan Stevens
Broadband in the New Forest	To receive an update on progress with provision	Discussion with providers/report	21 June 2018	Matt Callaghan

ITEM	TIMING	LEAD OFFICER
Local Economic Strategy	21 June 2018	Andrew Smith
Organisational Strategy	21 June 2016	Manjit Sandhu
ICT Strategy	20 September 2018	Rob Beere
People Strategy	20 September 2018	Heleana Aylett
Accommodation Strategy	20 September 2018	Andrew Smith
Procurement Strategy	22 November 2018	Andrew Kinghorn

NOT YET TIMETABLED

ITEM	OBJECTIVE	METHOD	TIMING	LEAD OFFICER
<p>“Regions”</p> <p>Continue engagement/ collaboration with HCC/LEPS or any other external public agency, including reference to the Hampshire-wide devolution proposal</p>	To effectively facilitate good relationships with these agencies in order to produce beneficial outcomes in the District	<p>Report documenting progress with LEPs and business portal</p> <p>HCC element via Leader updates</p>	TBC	TBC
Access to alternative funding sources for voluntary organisations and parish/town councils	To explore opportunities	Officer written report	TBC	TBC
Devolution – Wider Hampshire	Monitor progress with regard to devolution	Regular update from Leader	At appropriate times	TBC
Universal Credit update	To be aware of issues arising	Regular update from Finance & Efficiency Portfolio Holder	At appropriate times	TBC
<p>Portfolio Holders’ Updates (Standing Item)</p> <p>Updates from Task and Finish Groups</p>				

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